

# Canterbury Junior Volleyball Championships Risk Management Plan

## Pioneer Rec and Sport Centre and Nga Puna Wai Netball

<p style="text-align: center;"><b>RISKS</b></p> <p>Accidents &amp; Injury and Events</p>	<p>1. Life-threatening e.g. heart attack</p> <p>2. Major Injury e.g. broken bones, serious wounds, serious sprains</p> <p>3. Major Event e.g. Earthquake, Loss of Power, Fire</p> <p>3. Non Life Threatening e.g. asthma induced through exercise</p> <p>4. Minor Injuries e.g. sprains, grazes, injured muscles</p> <p>6. Other Injuries/Medical conditions</p>		
<p style="text-align: center;"><b>DANGERS</b></p>	<p><b>People</b></p> <p>Inexperienced players colliding with team mates or opposition</p>	<p><b>Equipment</b></p> <p>Net Poles Referee Stands Score Benches Team Benches</p>	<p><b>Environment</b></p> <p>Loose balls during warm ups from teammates or other games Slippery surface Lack of surround space Poles too close to court</p>
<p style="text-align: center;"><b>RISK MANAGEMENT PROCEDURES</b></p>	<p>Tournament Director to ensure, through training, that staffs have sufficient knowledge to deal with risks. Court Controllers to have first aid certificates.</p> <p>All tournament staff are aware where venue AED's are located</p> <p>Participants are made aware of the safety procedures/ considerations for the activity</p> <p>Referee check participants for appropriate attire for activity.</p> <p>Participants are familiar with rules for activity.</p>	<p>Court controller/ venue controller to check all facilities &amp; equipment daily</p> <p>All appropriate safety equipment is used. e.g. padding around poles</p>	<p>Referee to check playing area prior to each game</p> <p>Referee ensures there is sufficient surround space available before each game (e.g. remove gear bags etc.)</p> <p>Team benches are placed well away from the side/end of the courts</p>
<p style="text-align: center;"><b>MANAGEMENT PROCEDURES</b></p>	<p>A phone on hand at all venues to call for emergency First Aid.</p> <p>First Aid Kit and ice available at all venues</p> <p>Establish a clear communication process for first aid treatment</p> <p>Staff are aware of venue emergency action plans and first aid procedures</p>		
<p style="text-align: center;"><b>POLICIES &amp; RECOMMENDED GUIDELINES</b></p>	<p>Only the most appropriately skilled personnel are responsible for coordinating the event. The Tournament Director, Stadium Management and Court Controllers familiarize themselves with the facilities and the equipment prior to the event commencing.</p> <p>All event staff follow any instructions given out by Venue staff.</p> <p>Ensure appropriate supporting services are informed of event and procedures undertaken to cover risk – fire, injury, legal</p>		
<p style="text-align: center;"><b>SKILLS REQUIRED COORDINATORS &amp; VOLUNTEERS</b></p>	<p>Positive and enthusiastic attitude toward the event and participants</p> <p>Good communication skills</p> <p>Good planning and organisational skills</p> <p>Committed to working in a team, to contribute to a well run event</p> <p>Clear understanding of their roles and responsibilities</p> <p>Clear understanding of the rules/regulations for the event</p>		

# **Risk Management Procedures for an Emergency**

## **COMMUNICATION**

1. Cell phone
2. Landline
3. Word of Mouth

## **PRIORITIES OF EMERGENCY**

1. Life-threatening (e.g. heart attack)
2. Major injury (e.g. broken bones, serious wounds, serious sprains)
3. Major Event e.g. Earthquake, Loss of Power, Fire
4. Non life-threatening (e.g. asthma attack)
5. Minor injury (e.g. sprain)
6. Other incl. injuries/medical conditions/legal

## **PROCEDURE:**

1. For any injury/ emergency referee freezes game as per the rules and if appropriate calls for Court Controller.
2. Court Controller immediately calls for external medical assistance for high priority (1-2) emergencies, and priority 3-5 if considered appropriate. Venue staff are also notified of the emergency. Participating team's management may also call for external medical assistance.
3. Lower priority emergencies treated at court if appropriate, and measures taken to ensure court is clean and safe for continuation of game.
4. On hearing any alarms or receiving any instructions from venue staff the referee will stop the game and follow said instructions
5. Court Controller complete Accident/Emergency Report as soon as practical and file with Tournament Director. A copy to be given to the venue.