

**2024 Canterbury Secondary Schools Cross Country Championships Risk Management Plan**

<b>Risk Category</b>	<b>Hazard</b>	<b>Probability of Occurrence</b>	<b>Severity if it Occurs</b>	<b>Risk Assessment</b>	<b>Minimize By</b>	<b>Responsibility</b>
<b>Covid-19 Pandemic</b>	Covid-19 infection	Currently low	High	High	Anyone unwell instructed not to attend either as competitor, official or spectator. Hand and Equipment sanitizer available for all to use. Visible notice (posters) of safe hygiene requirements. Maintain social distancing as far as practical. Cough, sneeze into elbow. Contact Tracing facility available and visible. Runner names retained by schools. Reminders included in pre-event briefing to team managers.	Regional Sports Director Event Manager
<b>Environmental</b>	Managing public	Low	Low	Low	All marshals will have hi viz vests and use hand signals and instructions. Also, two-way radio, should there be any issues The course has CAUTION runner signs facing oncoming walkers and runners. The course also has markers and stakes/tape to show the runners where to go.	Regional Sports Director Event Manager
	Unsafe facilities	Low	Varies	Varies	Halt event. Before the next event ensure surfaces have been made safe. Visual inspection by host school manager, monitor safety of venue. Safety rope/barriers around competitor's arena.	Host School Manager Regional Sports Directors
	Earthquake	Moderate	Moderate	Moderate	In the event of an earthquake, the evacuation area will be outlined to all schools at the pre-race briefing. All marshals to be aware of evacuation area.	Host School Manager Schools Regional Sports Directors
	Unsafe surrounds e.g. Collision with a cyclist, pedestrians and cars.	Moderate	Moderate	Low	Ensure the event area is safe and all competitors are aware of the public area. All marshals to be aware of any potential dangers and control of traffic and spectators.	Host School Manager Regional Sports Directors CCC Parks Marshalls

	Wandering dogs, dangerous dog, bitten by a dog.	Moderate	Moderate	Moderate	Dogs are dealt with as appropriate at the time. Marshals will have radios to contact Event Manager if dogs do come into the course area. Ensure members of the public have all dogs under control in the event. All marshals to be aware of any potential danger. Call CCC Animal Control if a situation occurs.	Event Manager Regional Sports Directors
	Unsafe warm-up areas	Low	Moderate	Moderate	Halt and move to a stable and safe area.	Host School Manager Regional Sports Directors
	Adverse weather conditions	Moderate	Moderate	Moderate	If the weather deteriorates the event controller to assess situation.	Host School Manager Regional Sports Directors
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	Sunburn	Moderate	High	Moderate	Student/school responsibility to ensure adequate protection. Sunscreen available from RSD caravan.	Participating Schools
	Dehydration	Moderate	Moderate	Moderate	School responsibility to ensure adequate fluid intakes. Water taps around North Hagley Park.	Participating Schools
	Transport to and from venue	Low	Varies	Varies	Schools are required to take the responsibility for the transport of students to and from the venue.	Participating Schools
	Bee Stings	Moderate	High	High	Ensure First Aid treatment is on site and own anti histamines carried. St. Johns on site	Regional Sports Directors and Participating Schools
	Litter (Slips, Trips and Cuts)	High	Varies	Varies	Ensure adequate rubbish bins are on site and fully accessible. Ensure emptying of bins. Promote and encourage all present to pick up any litter.	Regional Sports Directors and Participating Schools
	Lost Property	High	Low	Low	Remind everyone to keep an eye on their gear and return any lost gear to information caravan.	Regional Sports Director Participating Schools

<b>Emergencies</b>	Evacuation Area	Low	High	High	Pre-race briefing will indicate where evacuation area will be.	Regional Sports Director Event Manager Participating Schools
	Danger to spectators	Low	High	High	Hired venues, exits are clearly marked. Risk manager to ensure exits are clear.	Venue Management Host School Manager Regional Sports Directors
	Danger to participants	Low	High	High	Hired venue with own policy. Risk Manager to monitor.	Venue Management Host School Manager Regional Sports Directors
	Danger to workers	Low	High	High	Hired venue with own policy. Risk Manager to monitor.	Venue Management
<b>First aid/medical</b>	Major injury to spectators	Low	High	Low	Schools are to take appropriate measures. St John's in attendance. First aid kit (ice) available.	Host School Manager Regional Sports Directors
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	Major injury to participants	Low	High	High	Schools are to take appropriate measures. St John's in attendance. First aid kit (ice) available. Tail end Charlie.	Host School Manager Regional Sports Directors
	Minor injury to spectators	Low	Low	Low	Schools are to take appropriate measures. St John's in attendance. First aid kit (ice) available.	Host School Manager Regional Sports Directors
	Minor injury to participants	Moderate	Low	Low	Schools are to take appropriate measures. St John's in attendance. Tail end Charlie	Host School Manager Regional Sports Directors
	Cramp	Low	Varies	Varies	Ensure students warm up properly before their race and drink adequate water.	Participating Schools
<b>Officials</b>	Insufficient number	Low	Low	Low	Event controller to act. Schools are required to take responsibility for ensuring teams have coaches and/or managers and/or required officials.	Regional Sports Directors Each school

<b>Rules</b>	Inadequate rules and regulations	Low	Low	Low	Rules have been defined.	Regional Sports Directors
<b>Behaviour</b>	Unfair behaviour of participants	Low	High	Varies	Disciplinary action defined.	Regional Sports Directors Host School Manager
	Misbehaviour by spectators	Low	High	Varies	Managed by the Regional Sports Director.	Regional Sports Directors Host School Manager

**Reviewed by School Sport Canterbury  
Dated 26 February 2024**